

A NEIGHBOURHOOD PLAN FOR EGERTON

WORKING GROUP

Minutes of Meeting Monday 9 September 2019 at 7.30pm, Hall Committee Room

1. **Attendance and apologies for absence – present: JC (Ch), JCr, EG, IM, CS, LT (Sec). Apologies from RK, GH**
2. **Declarations of Interest: EG (older peoples' housing)**
3. **The minutes of the previous meeting on 3 September 2019 had not been written up formally and would be approved at a later meeting.**
4. **Matters arising and key points:**

- a. **Public event on 21 September**

It was agreed that the priority was to engage people into making comments known on a short-list of proposed sites for development and on the draft policy documents. The second priority was to try and gather more assistance – both at this event and the bigger consultation event in November.

- b. **Site Assessments**

A short-list of sites consisted of those where landowners had said they were prepared to provide some affordable housing for local needs plus the only site proposed for business use. It was agreed that a standard format for each site using an agreed weighting scale for each of 7 key characteristics in the criteria was the optimum way of producing information for the public to follow, with main bullet points brought out. **Action: The assessment team EG, IM & CS would meet again to hone the presentation of the material.**

5. **Draft Policies**

JC was still working on completing the review of the consultant's comments and would produce a revision as soon as possible. **Action: JC**

6. **Practicalities for the event on 21 September**

EG had some noticeboards that could be used, with easels in the Hall as needed. LT would publicise the event via the NP Facebook page & My Next Door; JC would add the notice drafted by EG to the NP website and would ask Sandra Laws to print the notice for distribution by Monday 16 September. Further details would be finalised at next meeting before the event.

7. **Date of Next meeting: Wednesday 18 September at 7.30pm in the Hall Committee room.**

The meeting closed at 9.10 pm