

# A NEIGHBOURHOOD PLAN FOR EGERTON

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## WORKING GROUP

Minutes of Meeting Wednesday 18 September 2019 at 7.30pm, Hall Committee Room

1. **Attendance and apologies for absence – present: JC (Ch), JCr, EG, GH, IM, LT (Sec). Apologies from RK, CS**
2. **Declarations of Interest: EG, (older peoples' housing)**
3. **The minutes of the previous meetings on 3 and 9 September 2019 had not been written up formally and would be approved at a later meeting.**
4. **Matters arising and key points:**

**a. Site Assessments**

Some fine-tuning for consistency in the order of presentation of the 7 key characteristics in the criteria was needed. EG would add in the no. & type of houses proposed for each site and produce final sheets for each site. **Action: LT, EG**  
The sites were numbered 1 (business), 3,4,6, & 9 and would be identified on the large parish map as well being listed on the separate sheets. The additional designated Orchard Nurseries site and the New Road site allocated by ABC would be marked on the map too, for completeness. JC would bring the detailed site plans in case they were needed. **Action: GH, JC**

**b. Draft Policies**

JC had nearly completed a revision of the policies and would produce these with help from LT in the next two days. JC would produce the final version for publicising at the event on 21 September.

**c. Practicalities for the event on 21 September**

All to arrive by 9.15 am  
Large Map – 2 tables together in centre of Hall  
IS and EG to host the site selection tables with easels on them near to map  
JC, JCr & LT to host policy tables at edge of stage  
Design statement – GH will fetch a box of them  
Stationery – IM, LT will bring post-it notes, blu-tack, pens, gaffer tape  
JCr will provide short presentation DVD to run on loop  
EG to provide screen and high table; LT to ask PR/MR for projector  
LT to take photos, ask neighbours to assist with refreshments and will bring milk & biscuits; EG to bring tea, coffee, sugar

5. **Date of Next meeting: Wednesday 2 October at 7.30pm in the Hall Committee room.**

The meeting closed at 9.10 pm