

A NEIGHBOURHOOD PLAN FOR EGERTON

STEERING GROUP

Note of meeting held at 11am on 27 October 2021

Present: Jane Carr (Chair), Jerry Crossley, Elaine Graham, Richard King, Ian Mella, , Lois Tilden (Secretary). Apologies: Graham Howland, Claire Stevens

- 1. Declarations of interest:** JC, JCr, IM, None: no financial or business interests or ownership of any sites that were put forward by landowners for consideration in the Plan or in any other item on the Agenda; EG, RK & LT - no financial or business interests or personal ownership of any sites that were put forward by landowners for consideration or in any item on the agenda - sole concern is in taking forward a project for accommodation in the interests of older people in the village irrespective of site location or ownership although Orchard Nurseries has been identified as a prospective site
- 2. The minutes of the meeting via Zoom on 5 March 2021 had been approved earlier by correspondence.**
- 3. Action points from previous meeting**

These related to:

- refining wording and making some additions to the draft NP: completed by JC with input from members of the Group
- drafting the basic conditions statement: completed by JC
- drafting the community consultation statement: completed by LT and JC
- Collating, refining, editing and proof-reading all documents in an informal meeting: All
- submitting the draft Plan to ABC under Reg 15: JC
- adding the Plan and accompanying documents to the ENP website
- ABC publishing the draft ENP on its own website: achieved
- ABC to publish the draft plan on its website with links to ENP site and consult widely about the draft Plan over a six-week time frame: achieved
- Issue publicity in Egerton update: JC and All: achieved

4. Examination and Timetable

Following the end of the ABC consultation period which had resulted in some further refinements to the draft ENP, ABC had submitted the draft ENP to the independent examiner, Intelligent Plans and Examination (IPE) Ltd. The Examiner had issued a formal letter with an outline of what he anticipated would be the process and, as an Annex to the letter, asked for responses to 9 questions before he could confirm a timetable for completion of the Examination. The Steering Group responded to the Examiner's questions on 15th September and also provided the Examiner with a three page letter of clarification, on the ENP website. In a subsequent letter the Examiner asked for comments on an email from a member of the public forwarded to him by the Borough Council. The response and email are on the website. The Steering Group acknowledged the efforts that the public made to review and comment on the Plan and their thanks for this are also mentioned on the website.

The Examiner had conducted an unaccompanied visit to the parish in preparation for his Examination. He had since written to the Group with a thorough report before finalising his Examination, for fact-checking. His many positive comments indicated that the Plan was sound and "meets the basic conditions". The Group were reassured by this and by the very helpful suggestions and modifications the Examiner had made to improve the integrity of the Plan and its compatibility with ABC and National Planning Policy.

The following actions and considerations for re-drafting were needed:

- an additional map for the Green spaces - now completed
- recent changes in national policy to be reflected – new wording advised
- distinctive character areas – a map needed to highlight locations: JC to investigate
- Lighting and light pollution – new wording to be incorporated
- Forstal open space proposal – to be clarified about public access
- PRoWS – new clarified wording suggested
- Housing – some constructive revisions proposed to the layout and text to reflect latest National policy and to distinguish between what should be in the policy itself and in the supporting text about available sites, their accessibility and with reference to the evidence base being the Housing Needs Survey
- Drainage and sewerage, waste disposal – new wording to be confirmed with other statutory bodies: JC to pursue

JC would redraft the text appropriately and circulate to the Group for final scrutiny for a response to the Examiner by 15 November. The Examiner was expected to finalise his Examination of the Plan by the end of November.

5. Next steps

An article for Egerton Update was needed to set out the latest position and next steps, with a view to encouraging public interest and building confidence about the Plan's purpose regarding protection of the village, its sustainability and about appropriate development on land offered for necessary housing. JC would draft this with contributions from all.

The final version of the Plan would need to be published for circulation to every household in the village. It was agreed that the cover style should emulate the Parish Design Statement and the Parish Plan. JC would get quotes for this and IM/JC would investigate funding possibilities, if ABC are not able to bear the cost.

A referendum set up by ABC was likely to be held in February 2022. A future meeting would be arranged to decide on strategy for publicising this, and achieving public engagement, once the Examination had been completed and also when a Referendum date had been confirmed. Egerton Parish Council would be invited to a meeting to support the process.

6. Next meeting to take stock, provisionally arranged for Friday 3 December at 4pm, venue to be arranged.

The meeting closed at 12.45pm