

# A NEIGHBOURHOOD PLAN FOR EGERTON

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## STEERING GROUP

### Note of meeting held at 4.30pm on Friday 3 December 2021

**Present:** Jane Carr (Chair), Jerry Crossley, Elaine Graham, Richard King, Ian Mella, Lois Tilden (Secretary). Apologies: Graham Howland, Claire Stevens

- 1. Declarations of interest:** JC, JCr, IM, None: no financial or business interests or ownership of any sites that were put forward by landowners for consideration in the Plan or in any other item on the Agenda; EG, RK & LT - no financial or business interests or personal ownership of any sites that were put forward by landowners for consideration or in any item on the agenda - sole concern is in taking forward a project for accommodation in the interests of older people in the village irrespective of site location or ownership although Orchard Nurseries has been identified as a prospective site
- 2. The minutes of the meeting on 27 October 2021 were approved and would be placed on the website.**
- 3. Action points from previous meeting not covered under separate items below**

#### **Villagers' reactions to latest Plan news as on website and in Egerton Update**

Although the Neighbourhood Plan update had, as usual, been reported at the last Parish Council meeting by JC/LT, the website kept up to date and a full article published in Egerton Update it was disappointing to note that no village residents had provided any feedback.

#### **4. ABC Response to Examiner's Draft Report and Provisional Timetable**

JC had begun redrafting the text of the Plan following the Examiner's suggestions. After final scrutiny by the Group as to a response she had written to the Examiner before the deadline of 15 November. The Examiner had since finalised his Examination of the Plan at the end of November. The Examiner's positive observations on, and support of, the Plan were welcome. JC had established that ABC officers were content with the final amendments as these did not consist of material changes. JC asked ABC for a timetable and a breakdown of responsibilities for the next steps. This had been provided and was as follows:

- ABC to issue a Decision Statement on the status of the Plan and publicise it on the ABC website by **21 December**
- ABC to make arrangements (within 56 days) for a Referendum on **10 February 2022** and publicise it beforehand
- ABC officers to seek ratification of the Plan by the ABC Cabinet on **24 February 2022** if a majority of parishioners by a minimum of one vote were in favour of it
- ABC officers to seek adoption of the Plan by the full Council on **3 March 2022**.

It was agreed that JC would ask ABC for more information about the role expected of EPC/ENPSG; whether it was appropriate for ENPSG to conduct its own publicity; what should be published on the ABC and ENP websites; the availability of printed copies of the Plan; and who would bear the cost.

#### **5. Publicity and distribution of copies of the Plan**

It was agreed that the front cover of the Plan should complement the style of the Parish Design Statement and Parish Plan. JC was looking at options for achieving this and would ask Sandra Laws if she could help. The budget was adequate for the additional design work and other maps and diagrams for the Plan itself, but tight for printing the substantial number of copies required for each

household, which is what the Group wished to achieve. It was hoped that ABC would produce the multiple copies needed and JC agreed to check this.

It was agreed that, subject to meeting ABC's approval, the Group would need to set up a series of events / workshops to publicise the Plan and engage the voting public. RK offered to draft a short letter to encourage each resident to take a further interest in the Plan and to take part in the Referendum. Ideas for drawing this further to villagers' attention included banners, posters on noticeboards, phone boxes, Hall, Pavilion and messages on the website and Facebook and getting the message across via various clubs and societies that were due to meet in January and to Friends of the School and the pre-school. JC would investigate scope for getting banners ready, LT agreed to speak to Peter Rawlinson about best methods of publicising and all were tasked to devise catchy wording to capture attention as well as any other ideas to raise the profile. Additional ideas were vital from all about how best to present information about the Plan and answer questions. Tentative dates for holding events or workshops were discussed – 15, 22, 25 and 29 January. EG would check Hall availability. It was agreed a rota would be needed to cover Saturday sessions. It was further agreed that Egerton Parish Council would need to be directly involved and demonstrate its commitment to the Plan. This would be raised by JC, RK and LT at the next EPC meeting.

- 6. Next meeting to take stock of ABC's detailed answers and to consolidate publicity provisionally set for Monday 20 December. Venue and time to be arranged, if necessary, via Zoom.**

**The meeting closed at 5.35 pm**